

UPMC Hamot School of Anesthesia

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 Clinical Coordinator

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 Education Coordinator

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 Sr. Administrative Assistant

Applicant's Checklist

ALL ELEMENTS ARE DUE BY OCT. 1

Date completed:

Complete Online Application for Admission _____

Application fee: \$75 (non-refundable) paid online using major credit card or check.

One official copy of all college transcripts emailed to sullivanam6@upmc.edu or mailed to:

ADMISSIONS DEPT.
 UPMC HAMOT SCHOOL OF ANESTHESIA
 201 STATE STREET
 ERIE, PA 16550

Transcript #1 _____
 Transcript #2 _____
 Transcript #3 _____

Four letters of recommendation, one must be from your current nursing supervisor, the other three references can be provided by any persons with whom you have had significant professional experience. Please give the form to the person who will be writing a reference for you and ask him/her to fill out both pages. All letters must be emailed from the reference's email to sullivanam6@upmc.edu or mailed individually to:

ADMISSIONS DEPT.
 UPMC HAMOT SCHOOL OF ANESTHESIA
 201 STATE STREET
 ERIE, PA 16550

Nursing Sup. _____
 Reference #2 _____
 Reference #3 _____
 Reference #4 _____

Official GREs sent to Gannon University (GRE report code 2270). Gannon will transmit the scores to the school

GRE _____

Copy of current professional nursing license* and copies of ACLS, BLS and PALS cards. Include copy of CCRN, if available. Please email to sullivanam6@upmc.edu or send to:

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 201 STATE STREET
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Nursing License _____
 ALCS card _____
 BLS card _____
 PALS card _____
 CCRN (optional) _____

Applicants can choose to send a formal resume and/or a more complete Statement of Career Goals via email to sullivanam6@upmc.edu.

Resume _____
 Statement _____

*You will be required to obtain a Pennsylvania nursing license upon enrollment into the program.

Pre-admission drug screening, criminal and abuse clearances will be required following acceptance into the program.